

Congressional-Executive Commission on China <http://www.cecc.gov/>

POSITION ANNOUNCEMENT: PROFESSIONAL STAFF MEMBER

The Congressional-Executive Commission on China was created by Congress in October 2000 with the legislative mandate to monitor human rights and the development of the rule of law in China, and to submit an annual report to the President and the Congress. It consists of nine Senators, nine members of the House of Representatives, and five senior Administration officials appointed by the President. Senator Chuck Hagel (R-Nebraska) and Representative Jim Leach (R-Iowa) are the current Commission Co-Chairmen.

DESCRIPTION: The Congressional-Executive Commission on China is seeking a professional staff member to manage the Commission's portfolio on commercial rule of law development in China. The professional staff member will monitor, conduct research, and complete writing assignments on all aspects of commercial law. The staff member will be called upon to help organize CECC hearings and roundtables, and attend events relevant to CECC issues that other U.S. government and private sector organizations hold in Washington, D.C. and elsewhere. The staff member may be asked to travel on official business to U.S. cities, and to China or other foreign locations.

QUALIFICATIONS: CECC professional staff members must be U.S. citizens. Candidates for this position preferably will have a law degree. A working ability to read Chinese is required, and speaking ability in Mandarin is preferred. The successful candidate will likely have lived or studied in China, Taiwan, or Hong Kong. In addition, the successful candidate will have excellent interpersonal and analytical skills, exceptional written and oral communications skills in English, and the ability, energy, and enthusiasm to work on a team.

SALARY will be commensurate with experience. CECC staff qualify for federal government benefits including health and life insurance, a retirement program, a METRO transit subsidy or Capitol Hill parking, and generous annual and sick leave.

PROCESS:

Candidates should send a brief cover letter, current resume, and two reference contacts not later than close of business on Friday, January 6th to Judy Wright, CECC Director of Administration, via e-mail at judy.wright@mail.house.gov or via FAX on 202-226-3804.

The Congressional-Executive Commission on China is an equal opportunity employer.