

The Equal Justice Foundation 2009 Public Interest Summer Stipend Application Packet

The Equal Justice Foundation (EJF) is a student organization that promotes legal public interest work and supports an active public interest community among GWU law students and alumni. The Equal Justice Foundation Spring Auction provides funding to as many student applicants as possible who are working without compensation in legal public interest jobs. It is through your efforts that the Equal Justice Foundation is able to provide these funds. The amount of the funding is contingent upon the money raised through your efforts at the Auction and other Equal Justice Foundation events.

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ELIGIBILITY CRITERIA AND REQUIREMENTS

- I. Application Requirements:** To be eligible for an Equal Justice Foundation 2009 Public Interest Summer Stipend, you must submit the following to the Equal Justice Foundation Mailbox in the Records Office **NO LATER THAN 5:00PM ON MONDAY, APRIL 6, 2009:**
- a. An Equal Justice Foundation 2009 Public Interest Summer Stipend Application. Alternatively, you may submit a copy of the GWU Law School Public Interest Subsidy Programs Application;
 - b. A completed and signed Equal Justice Foundation 2009 Public Interest Summer Stipend Employer Commitment Letter. Alternatively, you may submit a copy of the GWU Law School Public Interest Subsidy Programs Employer Commitment Letter;
 - c. A completed Equal Justice Foundation 2009 Public Interest Summer Stipend Auction Participation Form showing completion of a total of sixteen (16) hours volunteering for EJF events. Volunteer opportunities will be provided throughout the Fall and Spring Semesters. Please see the Auction Participation Form for specific requirements;
 - d. A current resume.
- II. Employment Eligibility:** The Equal Justice Foundation 2009 Public Interest Summer Stipends are distributed to students who will be engaged in legal public interest work during the summer. The Equal Justice Foundation defines legal public interest work as any unpaid position at a not-for-profit or governmental organization. This includes judicial internships. Your summer employment must span at least three hundred twenty (320) hours over the course of the summer, e.g. eight (8) weeks at forty (40) hours per week. EJF reserves the right to make determinations as to whether a given job falls within this definition. If you are unsure whether your job qualifies as public interest, please contact the EJF Executive Board at gwejfauction@gmail.com.
- III. Evaluation Criteria:** The Equal Justice Foundation Executive Board will determine the number and amount of stipend awards and the stipend recipients. Board members will consider the following criteria in evaluating applicants and determining stipend amounts:
- a. The job description in the Employer Commitment Letter;
 - b. The applicant's prior public interest and community service experience;
 - c. The applicant's current dedication to and future interest in public interest work;
 - d. The applicant's overall commitment to the Equal Justice Foundation 2009 Public Interest Summer Stipend fundraisers and Equal Justice Foundation Loan Reimbursement Assistance Program fundraisers;
 - e. Whether the applicant has received a GWU Law School Public Interest Subsidy. If you have received a subsidy from GWU Law School, you are not precluded from applying for an Equal Justice Foundation 2009 Public Interest Summer Stipend, although the amount of your subsidy will be taken into consideration.
 - f. Geographic location of the position WILL NOT be taken into consideration.

If you have any questions about stipend eligibility or the stipend application process, please contact the EJF Executive Board at gwejfauction@gmail.com.

APPLICATION INSTRUCTIONS

Please submit the enclosed application, along with the required documents (see Application Requirements on page 2 of this packet) to the Equal Justice Foundation mailbox in the Records Office **NO LATER THAN 5:00PM ON MONDAY, APRIL 6, 2009**. All parts of the application, with the exception of the Employer Commitment Letter, must be typed.

THE EQUAL JUSTICE FOUNDATION
2009 PUBLIC INTEREST SUMMER STIPEND APPLICATION

I. Personal Information

Name _____

Current Address _____

Summer Address _____

From _____ To _____

Telephone Number _____

Email _____

Graduation Year _____ Program (Day/Evening) _____

Have you previously received a stipend from EJF? Yes No

I certify that the information provided in this application is correct. I understand that I will not be eligible to receive an Equal Justice Foundation 2009 Public Interest Summer Stipend if the information provided is incorrect or the requirements for the application have otherwise not been met. I understand that any award of a stipend may be revoked if it is discovered that the application requirements have not been met. I understand that before I receive my Equal Justice Foundation 2009 Public Interest Summer Stipend, I will be required to write thank you letters to the businesses and individuals that donated items to the auction and to assist the EJF Executive Board in distributing those items and collecting auction payments. I also agree to allow the Equal Justice Foundation to release my name and the name of my summer employer.

Signature _____

Date _____

II. Summer Employment Information

Name of Employer _____

Address _____

Supervising Attorney _____

Telephone Number _____

III. Previous Public Interest Experience

In an attachment labeled “III. Previous Public Interest Experience,” please describe your previous public interest and community service experience. List any previous experience with public interest organizations, whether providing legal, charitable, civic or other community services. Please indicate the name and address of the organizations, the dates during which you worked, and whether you were paid or worked pro bono.

IV. Other Compensation

Have you received a 2009 GWU Law School Public Interest Subsidy? Yes No

If so, in what amount? _____

V. Personal Essay

In an attachment labeled “V. Personal Essay,” please describe your current and future commitment to public interest work. Feel free to discuss how your commitment to public interest work relates to your summer job, your involvement with student organizations, how your past experience or particular skills contribute to your summer employer, or any other information you feel would be helpful in conveying your interest in and commitment to the public interest community. There is no length requirement for your personal essay, however **it must not exceed three typed pages.**

THE EQUAL JUSTICE FOUNDATION
2009 PUBLIC INTEREST SUMMER STIPEND
EMPLOYER COMMITMENT LETTER

Name of Student _____

Name of Organization _____

Address _____

Supervising Attorney _____

Telephone Number _____

Email Address _____

1. Please read the following statements and indicate your certification of the following requirements of the program. If necessary, please use the Remarks section below to discuss any problems with or limitations upon your certification.

A. The above-named student has accepted our offer of employment for the summer of 2009.
Yes No Please see remarks below

B. The above-named student will work for this organization full time (at least 40 hours per week) for at least eight (8) weeks during the summer of 2009. Alternatively, the above-named student will work for this organization for at least three hundred twenty (320) hours during the summer of 2009.
Yes No Please see remarks below

C. The above-named student will receive compensation for his or her summer employment.
Yes No Please see remarks below Amount _____

2. **Remarks:** Please use the following section to further expand on any of the above, if necessary.

3. Please describe the work and objectives of your organization.

4. Please describe the work that the above-named student will be expected to perform for your organization during the summer of 2009.

Supervising Attorney Signature _____ Date _____

THE EQUAL JUSTICE FOUNDATION
2009 PUBLIC INTEREST SUMMER STIPEND
AUCTION PARTICIPATION FORM

I. Personal Information

Name _____

Current Address _____

Summer Address _____

From _____ To _____

Telephone Number _____

Email _____

Graduation Year _____ Program (Day/Evening) _____

II. Participation Requirements

Volunteer hours: In order to be eligible for an Equal Justice Foundation 2009 Public Interest Summer Stipend, you must complete a total of sixteen (16) hours volunteering for Equal Justice Foundation events during the 2008-2009 academic year. At least ten (10) hours must be directly related to the 2009 Spring Auction. Volunteer opportunities will be provided throughout the year.

Donation alternative: Each \$25 in donations procured equals one volunteer hour. For example, if you procure a \$150 gift certificate, you will earn six hours towards your 16-hour total. Monetary donations procured through participation in the 1% Club (contact EJF for more information) are also eligible.

If you have any questions about eligibility of donations, or what activities or events qualify towards volunteer hours, please contact the EJF Executive Board at gwejfauction@gmail.com.

