

**CONSTITUTION
of the
INTERNATIONAL LAW SOCIETY
of
THE GEORGE WASHINGTON UNIVERSITY LAW SCHOOL**

ARTICLE I: Name, Purpose, and Membership

Section 101 - The name of the organization shall be “The International Law Society of the George Washington University Law School” (hereinafter referred to as the ILS).

Section 102 - It shall be the purpose of the ILS to promote awareness of international law and careers therein, improve students' knowledge of international law and current international issues, and maintain contacts with and among students who desire to explore international law. This objective shall be met by bringing speakers onto campus; coordinating visits to relevant international events and organizations; interacting with the Law School's international law faculty; networking among students, faculty, alumni and other organizations; and maintaining a list of contacts who practice international law.

Section 103 - All students who (1) are enrolled in a degree granting program of the George Washington University Law School, (2) have paid University fees and tuition, and (3) who have paid ILS dues as determined by the Executive Board at the beginning of each academic year, shall be members of the ILS.

ARTICLE II: The ILS Executive Board

EXECUTIVE BOARD COMPOSITION AND POWERS

Section 201 - All legislative powers herein granted shall be vested in an Executive Board of the ILS, herein referred to as the “Board.” Final interpretations of this document and all other governing documents shall be determined by a majority vote of the entire membership of the Board. All legislative acts and other decision-making acts that affect ILS shall be determined by a majority vote of the entire membership of the Board. The President's vote shall break all ties.

Section 202 - Except as hereinafter provided by Amendment, the Board shall be comprised of the President, Vice President, Secretary, Treasurer, International Law Week Coordinator, and Organizational Representative.

Section 203 - The Board shall be elected by all ILS members at a publicized meeting in the Spring semester. These elections shall be conducted in a confidential manner.

Section 204 - All members of the ILS not foreseeing immediate graduation in the same Spring during which elections are held will be eligible for all Board positions.

Section 205 - The term of office for each newly elected officer shall begin immediately upon election in the Spring, and shall expire when elections are held the next Spring.

Section 206 - The newly-elected Board and the outgoing Board shall convene together no later than two weeks after elections.

Section 207 - The Board shall meet at least once per month during the academic year in order to plan ILS programs and events.

POSITION RESPONSIBILITIES

Section 208 - President:

1. The President shall be the Chief Executive. He shall establish a working agenda of activities, with the input from the ILS Executive Board, for the academic year for which he/she was elected. The working agenda shall set forth programming, membership, and other important goals and strategies for the academic year.
2. The President shall reserve the right to modify the working agenda if he/she determines that a particular activity would be impracticable or otherwise run against the interests of ILS. The President should revise the working agenda subsequent to every meeting of the Executive Board.
3. The President shall oversee all ILS activities and ensure that Executive Board members carry out their responsibilities in an efficient manner to achieve the working agenda.
4. The President shall be the official spokesperson for ILS in addressing other organizations and individuals. The President shall be responsive to all requests and inquiries sent to the ILS. He/she shall have the power to enter into agreements with other professional and student organizations, subject to this Constitution and GWU policy.
5. The President shall preside over all meetings of the Executive Board and General Body.

Section 209 - Vice President:

1. The Vice President shall, with input from the President and other members of the Executive Board, have charge of planning and coordinating all ILS programming. For events held during International Law Week, the Vice President shall share programming responsibilities with the International Law Week Coordinator. For Section-sponsored events, the Vice President shall share programming authority with Section Chairs.
2. The Vice President may establish and Chair a Programming Committee to assist in the planning and executing of ILS events.
3. The Vice President shall assist the ILS President and the Executive Board in their activities subject to this Constitution.

4. The Vice President shall be the official spokesperson for ILS in the event that the President is absent.

Section 210 - Treasurer:

1. The Treasurer shall be responsible for submitting the yearly budget request for SBA funding. The Treasurer shall be responsible for any ad hoc or other SBA funding requests.
2. The Treasurer shall keep a clear and accurate record of ILS funds.
3. The Treasurer shall brief and advise Executive Board members on ILS account standing during general and Executive Board meetings.
4. The Treasurer shall propose to the Executive Board the annual membership dues.
5. The Treasurer shall keep a record of current paid members and a record of ILS event attendance.
6. The Treasurer shall make arrangements for the submission of all reimbursement requests relating to ILS costs.
7. The Treasurer shall advise the International Law Week Coordinator and Vice President to ensure that all ILS programming is consistent with our budget.
8. The Treasurer shall conduct at least one fundraiser during the academic year during which he or she serves.

Section 211 - Secretary:

1. The Secretary shall manage the internal communications within ILS and disseminate information speedily between officers and the members.
2. The Secretary shall publicize all ILS programs and activities, including meetings of the Executive Board and General Body, to ILS members and the law school community.
3. The Secretary shall maintain the ILS TWEN site, the ILS external website, and the ILS email account. All ILS events shall be posted on the ILS TWEN site and the Law School's Portal Calendar.
4. The Secretary should maintain memberships in relevant email and mailing lists and thereby keep members informed of international law events in Washington, D.C.
5. The Secretary shall keep minutes setting forth a record of events and issues that are discussed during General Body and Executive Board meetings.
6. The Secretary shall be in charge of scheduling for General Body and Executive Board meetings.

Section 212 - International Law Week Coordinator (ILWC):

1. The ILWC shall be in charge of planning and coordinating the annual International Law Week. The Vice President and the International Law Week Coordinator shall share programming responsibilities to ensure that International Law Week events are consistent with ILS programming goals.
2. The ILWC shall, as early in his term as possible, establish an International Law Week Committee consisting of ILS Members. The ILWC shall have the power to determine the size and composition of the International Law Week Committee.

3. The ILWC shall report issues regarding the International Law Week at general and Executive Board meetings.
4. The ILWC shall keep a detailed record of contacts and other information collected while planning International Law Week. This record should be neatly maintained in a binder and presented to the incoming ILWC as soon as possible after elections.

Section 213 - Organizational Representative:

1. The Organizational Representative shall attend general SBA meetings that concern ILS.
2. The Organizational Representative shall keep the Executive Board abreast of any changes in SBA or Law School policies that concern ILS.
3. The Organizational Representative shall keep in contact with SBA officers and members, as well as officers and members of other SBA-approved organizations, in order to identify opportunities to co-sponsor events or otherwise promote the interests of ILS.
4. The Organizational Representative shall, when appropriate, attend the meetings of other organizations in order to identify opportunities to co-sponsor events or otherwise promote the interests of ILS.

AD HOC OFFICES, COMMITTEES AND WORKING GROUPS, AND SECTIONS

Section 214 - Other ad hoc offices:

1. Other ad hoc offices of ILS may be created by majority vote of the ILS Executive Board members. Any such new ad hoc offices will not have voting rights in Executive Board decisions, unless this Constitution is amended otherwise.
2. Candidates to fill an ad hoc office may be nominated by any member of the Executive Board or General Body. The Executive Board shall choose the new officer by majority vote, unless the Board refers the decision to a majority vote of the General Body.

Section 215 - Committees and Working Groups:

1. Committees and working groups, temporary or permanent, may be created by a majority vote of the Executive Board. The scope and purpose of such committees and working groups shall be recorded in the minutes and announced to all members at the next General Body meeting.

Section 216 - Sections:

1. Recognizing that international law encompasses many different fields of law, the Executive Board may establish permanent topic-based Sections of ILS. The purpose of a section is to facilitate more narrowly-focused programming and networking for students interested in a specific topic of international law.
2. Sections may be created by a majority vote of the Executive Board. The scope and purpose of Sections shall be recorded in the minutes and announced to all members at the next General Body meeting. The Executive Board shall establish

and make available to members upon request additional procedures governing the establishment and governance of Sections.

ARTICLE III: Vacancies and Removal from Office

Section 301 - All vacancies in the Board shall be filled by election at the next publicized meeting of the General Body. After a vacancy opens but before an election can take place at the next General Body meeting of the ILS, the other members of the Board are to share equitably in the duties of the empty position. However, if the vacancy is in the office of the president, the vice president shall be the acting president until such a time as elections are possible.

Section 302 - Should any member of the Board fail to attend to their duties in the eyes of the other Board members, the other Board members may remove that individual from office. A vote of at least two-thirds (2/3) of the entire voting membership of the Board is required to remove a member of the Board from office. Disciplinary measures of this nature may be initiated by any member of the Board who files charges at a meeting of the Board.

Section 303 - Should the entire Board fail to attend to their duties in the eyes of ILS members, the membership may remove the entire board from office. A vote of at least two-thirds (2/3) of the entire membership of ILS is required to remove the entire Board from office.

ARTICLE IV: Amendments

Section 401 - Amendments to this Constitution may be proposed by any ILS member. That person may then present their case or have it pleaded for them by a Board member at the next Executive Board meeting. A majority vote of the entire voting membership of the Board shall place an amendment to a vote of the ILS membership.

Section 402 - An amendment shall be ratified by an affirmative vote of two-thirds (2/3) of the ILS members voting. Said voting shall be conducted at the next General Body meeting of the ILS after the amendment is approved by the Board.

ARTICLE V: Supremacy of the Constitution

Section 501 - Upon adoption, this Constitution shall supersede and govern all constitutions, documents, and related governing instruments of the ILS.